

# M+A Partners

# Welcome to OneClick



**OneClick** is a cloud workspace which allows us to communicate with our clients securely and facilitates the safe exchange of documents.

Once set-up you can log-in to your client workspace conveniently from any device.



## Why use OneClick?

**OneClick** gives you instant, secure access to documents and files that have been uploaded. Once uploaded to the workspace, you can log-in and review historical communication and documents such as tax returns.

Using the latest, secure encryption standards, **OneClick** allows **M+A Partners** to communicate safely with you. We can exchange files and you can approve documents securely at the click of a button.

## I already use DocSafe

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You can continue to access your DocSafe account using your existing DocSafe log-in, so you do not need to move to **OneClick**. However, **OneClick** requires multi-factor authentication (MFA) which is an added security feature and so if you want to move across please let us know.

## What is the cost?

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**OneClick** is free.

## How can you get on board?

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To begin using **OneClick** please either:

1. Speak to your usual contact at **M+A Partners** who will explain what to do next; or
2. Complete the reply form at the bottom of this page and return it to us by email or post.

## What happens next?

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Once we are informed that you would like to use **OneClick** we will activate your workspace. You will receive an email from notifications@accountantspace.co.uk

1. Click the link in the email to setup your account and create a password;
2. Next, set up MFA to ensure your account is secure; and then
3. Log-in to the client workspace.

We are here to assist if you need help with the activation process or setting up MFA.



Register me with **OneClick**

Please tick

Name:

Contact Tel:

Email:



Please complete this reply form and send back to us  
by email to: [enquiries@mapartners.co.uk](mailto:enquiries@mapartners.co.uk)  
or post to: **MA Partners LLP, 7 The Close, Norwich NR1 4DJ**

[mapartners.co.uk](http://mapartners.co.uk)

For further details or queries about **OneClick** speak to your  
usual contact at **M+A Partners** or call **01603 227600**

[mapartnersuk](http://mapartnersuk)



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